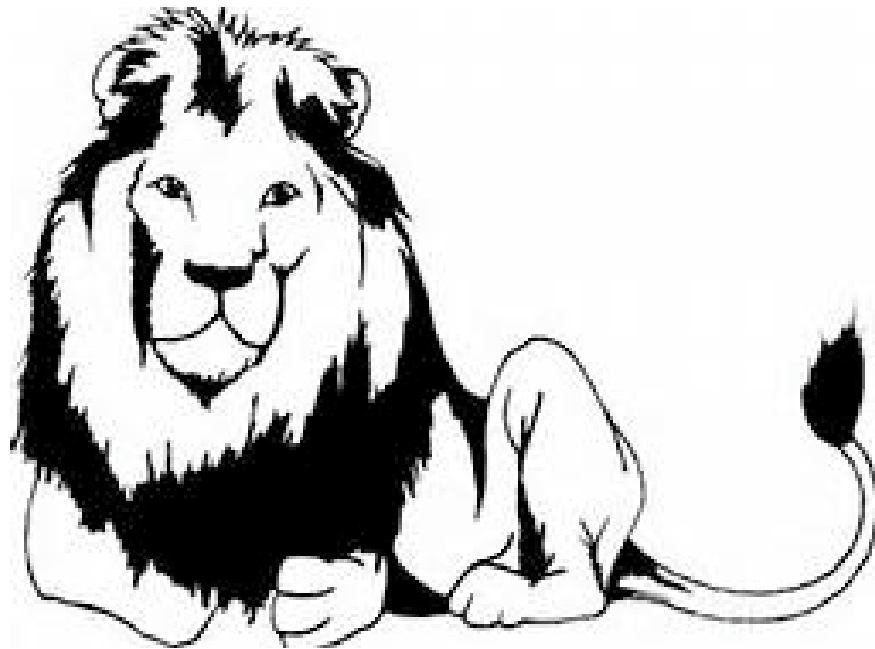


# Horatio School District Parent Involvement Plan 2014-2015



Superintendent: Lee Smith

High School Principal: James Dobbins

Elementary Principal: Susan Nelson

High School Parent Coordinator: Jenifer Seale

Elementary School Parent Coordinator: Kaitlin Adwell

Federal Programs Coordinator: Misty Gentry

# Horatio School District Parent Plan School Year 2014-15

*The Horatio School District understands the importance of involving parents and the community as a whole in promoting higher student achievement and academic success and will strive to develop and maintain the capacity for meaningful and productive parental involvement that will result in beneficial partnerships for all stakeholders. Therefore, the Horatio School District will encourage and support programs, activities, and procedures for the involvement of all parents in all of its schools.*

**GOAL 1: Horatio School District will foster effective parental involvement strategies and support partnerships among schools, parents, and the community to improve student achievement in the following ways:**

Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. The Parent Advisory Committee will meet in the spring to update policy for next year's Title 1, Part A program. Contact Person: Lee Smith

Establish a parental involvement contact person at each of the Title I, Part A schools. Contact Persons: Parent Coordinators, Jenifer Seale (870) 832-1920 and Kaitlin Adwell (870) 832-1933.

Coordinate parental involvement activities with those of other campus- or district-initiated programs. Contact Person: Kaitlin Adwell

Conduct an annual review of the effectiveness of the parental involvement policy. Parent coordinators from each school will meet with the Parental Advisory Committee to review evaluations in May 2015. Results will be given to the superintendent and he will meet with the District Parental Advisory Committee for further review of the evaluation surveys. He will also present the results to the District Leadership Committee. Contact Person: Lee Smith

Work with community/business members to help with and promote activities within the district to strengthen parental involvement, district

programs, and student learning. Those responsible for coordinating these activities are the building principals, James Dobbins (870) 832-1902 and Susan Nelson (870) 832-1937.

Ensure that parents of children with disabilities or limited English proficiency have the same access as others parents including information in a language and form they can understand. Parents may contact the school parent coordinators, Jenifer Seale or Kaitlin Adwell or Curtis Black, ELL Coordinator, at (870) 832-1930.

Involve parents in the process of school review and improvement under Section 1116 of NCLB. Campus Leadership teams will serve as members of the ACSIP committee. Contact Person: Misty Gentry (870) 832-1945.

**Goal 2: Horatio School District will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement in the following ways:**

Building principals relay information to the web administrator of all ongoing events. The day to day organization of the school is available through the school website. Also, the school call system, Alert Now, and the electronic sign with highway frontage are used as additional tools for dispersing information to parents. Contact Person: Missy Whitlow, School Web Administrator (870) 832-1940.

Provide a copy of the district parental involvement plan at each school for parents to view as well as provide a copy to each parent. A copy of the district parental plan will be placed on our school web site and a copy of the plan will be given to parents at parent/teacher conferences. Contact Persons: Jenifer Seale (870) 832-1920 and Kaitlin Adwell (870) 832-1933.

Monitor each Title I, Part A school to ensure that each school performs the following tasks:

Develop parental involvement policy

Offer flexible meeting times

Provide information to parents about the school's program, including information guide

Develop and use the School–Parent Compact

Provide training for parents in working with their child to improve academic achievement, to include training on the Home Access Center in order to have real–time access to their child's attendance and achievement. Our greatest outreach of parents is during our parent/teacher conferences held twice each year. Surveys are provided to parents to assist schools in determining desired training. Contact Persons: Jenifer Seale and Kaitlin Adwell.

**Goal 3: Horatio School District will build the school’s capacity for strong parental involvement by employing the following methods:**

Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. This information will be reviewed at an annual Title I meeting that is held in the fall. Contact Person: Kaitlin Adwell (870) 832–1945.

Assist in the development of parent engagement groups at each school. Parent Advisory Committees will be formed on each campus and at the district level. Campus committee members will include the building principal, counselor, parent coordinator, and parents. District level committee will also include representation from the community. Contact Person: Lee Smith.

Involve parent through an annual survey in the Fall of 2014 to improve school effectiveness. Evaluation surveys will be made available to parents through the school website. Surveys will be reviewed by each building's parent advisory committee. Contact Persons: Jenifer Seale (870) 832-1920 and Kaitlin Adwell (870) 832-1933.

Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools. A budget will be provided to each parent coordinator to help in the expenses associated with parent involvement. Contact Person: Misty Gentry (870) 832-1945.

Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child. Parents will be directed to parent education links on the school website and to parent centers located on each campus. Notice of these available resources and contact information will be included in parent information at registration and parent/teacher conferences. Parent magazines and other resources will be available at each campus. Contact Persons: Jenifer Seale and Kaitlin Adwell.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

Survey parents annually during the Spring parent/teacher conferences to evaluate parental involvement plan, including questions to identify barriers to parental involvement. Evaluation survey will be made available to all parents on the school web site. Computer labs will be available for parents to take the survey online. Hard copies will also be available depending on the parent's preference. Contact Persons: Jenifer Seale (870) 832-1920 and Kaitlin Adwell (870) 832-1933.

Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. The parent advisory committee on each campus will help in developing questions for the survey and assist in analyzing the data once it has been collected.

Contact Persons: Jenifer Seale and Kaitlin Adwell.

Use findings from the evaluation process to:

Make recommendations to each participating school for parental involvement policy revision.

Provide suggestions for designing school improvement policies, as they relate to parental involvement. Recommendations from each campus will be shared with the district parental committee for further review. Misty Gentry (870) 832-1945.

Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. The superintendent will share results with the District Leadership Committee and with the community at the annual meeting that reports to the public. The superintendent will share results with building principals and they will share with teachers and staff. Contact Person: Lee Smith (870) 832-1941.

Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences, schedules, brochures, meeting notes, and other means as appropriate throughout the school year. Documentation will be provided through an agenda, sign-in sheets, and/or minutes. Contact Persons: Jenifer Seale and Kaitlin Adwell.

### **Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?**

Recruit parents to serve on district ACSIP committee to develop the Title I Application. Leadership teams from all campuses make up the district ACSIP

committee. This team is critical in providing information to all stakeholders.  
Contact Person: Lee Smith (870) 832-1941.

Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in closing the achievement gap and improving the academic quality of the schools. Contact Persons:  
Jenifer Seale (870) 832-1920 and Kaitlin Adwell (870) 832-1933.